**FORMAL HOMEWORKS:**

- ‘Formal’ homeworks can only be issued in-line with department timetable – twice per half-term.

- All ‘formal’ homework tasks must be differentiated. Minimum expectation is that there should be a standard option and a challenging option – where necessary direct students to the option that is appropriate; challenge them.

- All ‘formal’ homeworks must be robust, and then assessed using Howard House School policy.

- Must be handed in using ClassCharts; this method records participation. Do not set a homework task for a day you are not seeing your class.

**INFORMAL (Pre/Post Learning) HOMEWORKS:**

- ‘Informal’ homework must be issue every two weeks.

- This homework must be acknowledged – random class questioning/peer assessing (ticks, crosses, SPaG, etc.)/teacher secretarial marking (ticks, crosses, SPaG, etc.).

**DEADLINES:**

- KS3/4: between 1-2 weeks is recommended. But again use your professional judgement.

**FORMAL HOMEWORK:** **INFORMAL HOMEWORK:**

- Learning - Reading a newspaper

- Reinforcement and practice - Watching a particular television programme

- Completion of longer-term pieces of work - Visiting a local place of importance

- Drafting classwork pieces - Taking part in an extra-curricular activity

- Completing classwork - Developing a personal skill

- Drafting, developing and researching - Research and interviewing

- Revision and preparation for tests and examinations - Personal reading

- Guided ICT-based investigation

**HOMEWORK CONSEQUENCES:**

***This is subject to change due to the introduction of Class Charts.***

Assume the scenario that a student has missed homework (in due course and strict adherence to policy, this will become a rare occurrence). Find below a series of scenarios, and the schools actions to those scenario.

|  |  |
| --- | --- |
| **Student Reason:** | **School Action(s):** |
| “I forgot” | * Use the ClassCharts to indicate that they have not completed the homework. * Reprimand student for displaying a poor attitude to learning; use this whenever you see fit. |
| “I was stuck, so I couldn’t complete/start it” | * Use the ClassCharts to indicate that they have not completed the homework. * Explain to the student that they were issued the homework a minimum of one week or a maximum of two weeks ago. This was adequate time to ask the teacher for support. **The onus is on the student to meet deadlines.** * Inform the student that if they complete the homework for the following lesson, they will not receive negative point. |
| “I was absent when the homework was issued” | * Use the ClassCharts to indicate that they have not completed the homework. * Explain to the student that they were issued the homework a minimum of one week or a maximum of two weeks ago. **The onus is on the student to meet deadlines; when they miss a lesson they should seek the teacher out and find out what they have missed.** * Inform the student that if they complete the homework for the following lesson, they will not receive negative point. |
| The student is absent when you are collecting the homework. | * Use the ClassCharts to indicate that they have not completed the homework. * **Absence Clause:** they can hand the homework in on the first lesson they return from their absence. * However, if their homework is not handed in on the day of their return, they. will receive negative point. * Explain to the student that they were issued the homework a minimum of one week or a maximum of two weeks ago. **The onus is on the student to meet deadlines.** * Inform the student that if they complete the homework for the following lesson, they will not receive negative point. |